

Why become a consignor?

Price your own items, and receive 70% (65% non-volunteer) of the price at which each item sells. The Faith Circle retains the remaining proceeds which are all used to support various mission and outreach programs.

What items can I consign?

Consignors need a minimum of 20 items or \$100 total sales. (For example – 1 crib priced at \$100 would be acceptable.)

- Clothing – **seasonally appropriate:**
Spring sale = spring/summer clothing;
Fall sale = fall/winter clothing. Only clothing for babies, children and/or teens will be accepted. Clothing must be CLEAN and attached *securely to hangers. Make sure to securely attach 2 or 3-piece outfits together, and label them as such. **Organize your items by gender and size for drop-off.**
- Shoes – secured together. We will accept a max of 10 pairs per consignor.
- Toys – CLEAN, and in good working condition with **all needed pieces**. Battery operated items must include **working batteries**. We do not sell non-working items! Use rubber bands or tape to secure boxes with small items. Attach price card **securely!** Limit of 5 stuffed animals per consignor.
- Furniture for children/teens & baby items
All furniture and equipment must be in good working condition and **CLEAN**.
Accessories – use sealable plastic baggies when selling multiple small items together.

**We DO NOT accept the following items:
Underwear or bras; VHS or Cassette tapes**

*To help prevent theft make sure clothing is secured to hangers (additional safety pins are a great option.) Name brands and higher-priced items are more vulnerable. Help us keep theft down.

How do I become a consignor?

1. You may begin your online registration at www.humcfaithcircle.org. Email us with any questions.
2. Return your **\$10 registration fee immediately**, either by mail or in-person to the church office. **Your registration is NOT complete until we receive your registration fee.** Due to space constraints, we will only accept the first 120 consignors for our Spring sale, and **115** consignors for our Fall Sale.

Preparing for the Sale

1. Prepare items for sale by cleaning, ironing, hanging and pricing the items. We will not accept dirty, stained or ripped items. **We reserve the right to remove items that do not meet this criteria.** They will be returned to you at the conclusion of the sale.
2. Download and print out your *tags emailed to you* to price your items. (You can also download tags from www.humcfaithcircle.org.) Attach all tags with safety pins or tape. **(No straight pins or staples!)** *Use correct sizing when describing the item (no small, med., large, etc.). Secure price card in the upper right corner of clothing, with the **hanger facing LEFT**, as shown. Items in sealable plastic bags must have the price card affixed to the **OUTSIDE** of the bag. SUGGESTION: You may consider using heavier paper for more durable tags!

All tags must be full-sized!

~Hanger facing left~

~Tag on right~

*Use **BLUE** or **BLACK** ink ONLY



3. INDICATE on the tag if you want your item to go half-price during our half-price sale. (***Any item not checked will go half-price.***)
4. Price your items fairly for their condition, **and use dollar and half-dollar increments (i.e. \$4.00 or \$4.50)**. Minimum price: **\$1.00**. Drop-off items at your appointed time. See the registration form regarding drop off times.

What does a Volunteer do at the sale?

Our volunteers are **VITAL** to our sales. They help us on the sales floor, assist customers with questions, and perform various other needed functions. Volunteer consignors who work a **two hour** volunteer shift receive 70% of the price each item sells and \$5 of the registration fee will be refunded. Volunteers can bring one guest at no charge to shop before the public. Please consider helping to make our sale a success! To volunteer please refer to the registration form. (***Please note: We count on our volunteers. Volunteers not showing up to work an agreed upon shift will only retain 50% of the selling price of their items.***)

Pick up of unsold items

Items **must** be picked up between 1:45 and 2:30 on the sale date. **Items remaining after 2:30 will be sorted and donated as appropriate, and the consignor will be charged a \$25 fee for this service.**

Proceed Checks

Your proceed check will be mailed within 2-3 weeks of the sale.

IMPORTANT NOTE: We are not responsible for items that are damaged, stolen, tags switched or items separated from their tags. **MANY** people (children included) will be looking at/handling your item, so please keep that in mind when preparing items for sale.

Still have questions?

Visit www.humcfaithcircle.org

Email us at info@humcfaithcircle.org

Call us at (704)737-7146